



Women Mentoring Women Program Application

Women Mentoring Women is a program developed by the Chattanooga Women's Leadership Institute (CWLI) with the purpose of teaching women how to mentor other women. It specifically offers training to potential mentors or those who have done mentoring and would still like to learn more about mentoring other women with leadership potential and/or having a deeper and broader understanding of ways they can contribute in the mentoring process. A maximum of 20 participants will be selected.

Application Instructions – **DUE BY MONDAY, JUNE 26, 2017**

- Applications must be typed or printed
- Applications must be complete to be considered
- Return all information by to:
CWLI – P. O. Box 4363, Chattanooga, TN 37405

Applicant Information

Name _____
Last First Middle Initial

Home Address _____
Street City State/Zip

Work Address _____
Street City State/Zip

Home Phone _____ Work Phone _____

Email _____

Race (optional) _____

Are you a current CWLI member? _____
(Membership does not affect the application process)

Employment History

Present Employer _____

Title _____ Years with Organization _____

Previous Employer _____

Title _____ Years with Organization _____

Previous Employer _____

Title _____ Years with Organization _____

Community Involvement

Organization Length of Association Type of Involvement

Narrative Bio Sketch (not a resume) Tell us the story of how you got where you are today.

Commitment from the Participant

The CWLI Mentoring Project requires a commitment of time and energy. Because this program has been designed to provide personal and career benefits for you, you are expected to attend each session and to arrive on time. Should an emergency arise that precludes your attendance at a session, please email director@cwli.org or call 423-394-8173 to notify the Chattanooga Women's Leadership Institute in advance of the session.

Session Details:

11:00 AM to 1:00 PM; Fridays

Chambliss, Bahner & Stophel (17th Floor Liberty Tower, 605 Chestnut Street)

Dates:	August 25	October 20
	September 8	November 3
	September 22	November 17
	October 6	December 1

Acceptance Notification

Applicants will be notified by mail or e-mail by July 24th regarding acceptance into the program. Upon acceptance, the \$450.00 tuition fee is due (10% must be paid by program participant). Once the series has begun, the tuition fee is non-refundable.

Applicant's Signature

Date

Commitment from the Employer

This applicant has my approval and support to participate in the Chattanooga Women's Leadership Institute Mentoring Program. We understand the time commitment that is necessary for this class and fully support our employee in this endeavor. No signature needed if self-employed.

Employer's Signature

Date

For additional information contact:

Holly D. Ashley

Chattanooga Women's Leadership Institute

director@cwli.org

423-394-8173

Incomplete applications will not be considered

Application Checklist ✓:

Due by Monday, June 26, 2017

Have you included:

- Complete Contact Information
- Employment History
- Community Involvement
- Narrative Biographical Sketch
- Statement of Intent
- Asked two references to send in letters of recommendation
- Signatures